



## Middlestone Moor Primary School

### Charging and Remissions Policy

Although there is a charge for some school activities, there may be circumstances where the school can make an exception. These are considered on an individual basis.

#### 1 Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

#### 2. Residential visits

If the school organises a residential visit in school time we suggest a subsidised charge to cover the costs of board and lodging and travel. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled.

#### 3 Voluntary contributions

When organising out of school visits, visitors or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, the event may be cancelled. If it goes ahead, it may include children whose parents and carers have not paid any contribution. We do not treat these children differently from any others.

There are a number of additional activities that require voluntary contributions from parents and carers. Some examples are:

- visitors delivering workshops to the pupils
- visits to or by a theatre company
- visits to museums and other places of interest
- musical events
- outdoor adventure activities
- sporting activities which require transport expenses.

Pupils in receipt of free school meals may be asked to pay a reduced contribution for visits, trips and events if Pupil Premium funding is used to subsidise the cost for these families.

Children are allowed to participate fully in school events and visits if a parent or carer wishes their child to take part but is unwilling or unable to make a voluntary contribution. Sometimes the school pays additional costs in order to support the visit. School provides information on how events are funded on request. We encourage parents to come in to school to speak to their child's teacher or the Head Teacher, if they have financial concerns. The school may be able to make an exception regarding payment.

#### 4 Buses

For many activities transport is required. We normally charge, however, we use these charges only to cover the expenses of the trip, and not to make a profit. Transport costs are often subsidised by school fund contributions.

#### 5 Swimming

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents and carers when these lessons are to take place.

#### 6 Extra Curricular Activities

The school offers a range of after school clubs which change over time. Sometimes there is a charge for these clubs if they are led by an outside trained facilitator. If the club is already funded eg from Sports Premium money, there is no charge. School will sometimes ask for a small voluntary contribution towards the cost of refreshments.

#### 7 Music Tuition

All children study music as part of the normal school curriculum. There is no charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by county peripatetic music teachers. A contract between the county music service and individual parents and carers is then issued. There is a cost for such tuition which is charged directly to parents and carers from the county peripatetic music service. School does not enter into this contract other than to give parents and carers information about additional music tuition at the start of each academic year.

Date: April 2016

Policy to be reviewed at least every two years.

Next review date—April 2018.